

---

## AGENDA

### FINANCE MANAGEMENT SUBCOMMITTEE

**Friday, October 18, 2024**

4:00 PM Pacific Time (US and Canada)

Pittsburg City Hall  
First Floor Conference Room, 4B  
65 Civic Avenue  
Pittsburg, CA 94565

#### **Subcommittee Members**

Juan Antonio Banales, Mayor  
Jelani Killings, Vice Mayor

- 
- 1. Public Comment on Non-Agenda Items**
  - 2. 24-25 Budget Review, YTD through Sept 2024**  
Staff will provide the Subcommittee with an overview of the 2024-2025 Fiscal Year Budget YTD through Sept 2024. *Subcommittee feedback requested.*
  - 3. Review and Update the Use of General Fund Reserves for Emergency Repairs Due to the 22/23 Storms**  
*Subcommittee feedback requested.*
  - 4. ARPA, General Fund Surplus, and Measure M Surplus**  
Staff will provide the Subcommittee with an update related to the City of Pittsburg's ARPA, General Fund and Measure M. *Subcommittee feedback requested.*
  - 5. Grants Update: City Manager's Office**  
Staff will provide an update on current and potential grants managed by the City Manager's Office.
  - 6. Subcommittee and Staff Reports or Remarks**
  - 7. Adjournment**



## MEMORANDUM

**Date:** October 18, 2024  
**To:** Finance Management Subcommittee  
**From:** Paul Rodrigues, Director of Finance  
**Re:** **Agenda Item No. #2 24-25 Budget Review, YTD through Sept 2024**

---

### **Item No. 2: 24-25 Budget Review, YTD through Sept 2024**

Staff will provide the Subcommittee with an overview of the 2024-2025 Fiscal Year Budget YTD through Sept 2024.

The Subcommittee has found this report to be helpful in identifying trends and items which require a closer examination to determine if budget adjustments are required. Many revenues and expenditures are received or expended on a consistent monthly basis, while other revenues and expenditures are received on an annual or quarterly basis.

Staff will present a brief presentation highlighting many of the City's funds and departments. *Subcommittee feedback is requested.*

---



## MEMORANDUM

**Date:** October 18, 2024  
**To:** Finance Management Subcommittee  
**Re:** **Agenda Item No. 4: Special Revenues Update**

American Rescue Plan Act (ARPA)		Status
<b>Total ARPA Funding</b>		<b>\$ 16,290,477</b>
<b>Revenue Replacement</b>		
Dream Courts	\$7,250,000	Allocated, Reso. No. 24,14531
Premier Fields	\$1,842,811	Allocated, Reso. No. 24,14499
Hotel Incentive	\$500,000	Allocated, Reso. No. 23-14341
<b>Sports Tourism Subtotal</b>		<b>\$9,592,811</b>
Police EV Chargers at City Hall	\$90,300	Allocated, Reso. No. 23-14272
Fleet Study	\$116,889	Allocated, Reso. No. 23-14229
Citywide Storm Drain Trash Capture Devices	\$200,000	Allocated, Reso. No. 24-14538
<b>Revenue Replacement Subtotal</b>		<b>\$10,000,000</b>
<b>Non-Revenue Replacement</b>		
Frontage Road Trail	\$812,250	Allocated, Reso No. 22-14220, 22-14223
Hotel Grant (Courtyard)	\$599,000	Allocated, Reso No. 23-14315
Local Business Coaching ("Pittsburg Eats!")	\$200,000	Allocated, Reso No. 23-14315
Additional Local Business Coaching ("Pittsburg Eats!")	\$120,000	Allocated, Reso No. 24-14499
Reviving the Heart of Pittsburg Pride	\$388,000	Allocated, Reso No. 23-14313
Americana Park Bypass Channel	\$103,000	Allocated, Reso No. 24-14453
City Park Restroom	\$1,250,000	Allocated, Reso No. 24-14499
PD servers	\$750,000	Allocated, Reso No. 24-14499
Enterprise Allocated, Resource Planning/Server	\$2,068,227	Allocated, Reso No. 24-14499
<b>Non-Revenue Replacement Subtotal</b>		<b>\$6,290,477</b>



Measure M Surplus				
				Current Year
Annual Measure M Revenue	2021-2022 Rev Available in 2022-2023	2022-2023 Rev Available in 2023-2024	2023-2024 Est, Available in 2024-2025	2024-2025 Available in 2025-2026
Budgeted Revenue	\$6,648,700	\$6,446,244	\$6,051,354	\$6,340,000
Carryover from Previous Year Surplus	\$0	\$0	\$8,774	\$438,461
<b>Subtotal Revenue</b>	<b>\$6,648,700</b>	<b>\$6,446,244</b>	<b>\$6,060,128</b>	<b>\$6,778,461</b>
<b>Base Allocations</b>				
Economic Development Revenue Base	\$450,000	\$450,000	\$450,000	\$450,000
Police Revenue Base	\$2,850,000	\$2,850,000	\$2,850,000	\$2,850,000
Public Works Revenue Base	\$750,000	\$750,000	\$750,000	\$1,250,000
Recreation - Senior Center Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
Recreation - Youth Revenue Base	\$425,000	\$425,000	\$425,000	\$425,000
<b>Subtotal Revenue Base Allocations</b>	<b>\$4,900,000</b>	<b>\$4,900,000</b>	<b>\$4,900,000</b>	<b>\$5,400,000</b>
<b>Measure M Revenue Annual Surplus + Carryover</b>	<b>\$1,748,700</b>	<b>\$1,346,244</b>	<b>\$1,160,128</b>	<b>\$4,096,037</b>
Economic Dev: W Leland Traffic Signal	\$850,000	\$0	\$0	\$0
Economic Dev: 3rd Party Park Patrol	\$0	\$200,000	\$0	\$0
Public Works: Sidewalk Repair	\$0	\$170,803	\$100,000	\$0
Public Works: Skate Park Tree Removal	\$63,700	\$0	\$0	\$0
Public Works: Streetlight Data w CCTA	\$85,000	\$0	\$0	\$0
Public Works: BART Connectivity	\$0	\$25,000	\$0	\$0
Public Works: Loveridge Road Pavement	\$0	\$25,000	\$0	\$0
Public Works: Security Cameras	\$0	\$300,000	\$0	\$0
Public Works: Streets	\$0	\$0	\$500,000	\$0
Recreation: - Marina Center	\$750,000	\$0	\$0	\$0
Recreation: Library Hours	\$0	\$121,667	\$121,667	\$121,667
Recreation: Project 1751 - Youth Fund	\$0	\$200,000	\$0	\$0
Reserves	\$0	\$200,000	\$0	\$0
Recreation: Small World Park Train and Carousel	\$0	\$295,000	\$0	\$0
<b>Subtotal</b>	<b>\$1,748,700</b>	<b>\$1,537,470</b>	<b>\$721,667</b>	<b>\$121,667</b>
<b>Balance</b>	<b>\$0</b>	<b>\$8,774</b>	<b>\$438,461</b>	<b>\$1,256,794</b>



<b>General Fund Surplus</b>				
	<b>FY 2021-2022</b>	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025 (Est)</b>
<i>Starting Balance (Previous Year's Remaining Surplus)</i>	\$7,851,300	\$7,018,300	\$5,675,113	\$1,058,813
<b>EXPENDITURES</b>				
	<b>FY 2021-2022</b>	<b>FY 2022-2023</b>	<b>FY 2023-2024</b>	<b>FY 2024-2025 (Planned)</b>
<b>Expenditures Allocated</b>				
Pavement	\$0	\$0	\$1,251,300	\$0
Skate Park	\$0	\$435,187	\$0	\$0
Public Art	\$0	\$200,000	\$0	\$0
Streetlight LED Replacement	\$0	\$500,000	\$0	\$0
Heart of Pittsburg Pride Trees	\$0	\$62,000	\$0	\$0
Police Activities League	\$0	\$0	\$0	\$250,000
City Entrances	\$0	\$0	\$250,000	
Utility Box Art	\$0	\$0	\$0	\$20,000
Landscape Master Plan	\$0	\$0	\$1,500,000	\$0
Premier Fields	\$0		\$1,615,000	\$0
Uncommitted	\$0	\$0	\$0	\$0
<i>Subtotal Expenditures Allocated</i>	\$0	\$1,197,187	\$4,616,300	\$270,000
<b>Additional Draws on General Fund Surplus</b>				
Kirker Pass Rd Resurfacing	\$233,000	\$0	\$0	\$0
Park Patrol Contract	\$250,000	\$0	\$0	\$0
Police Fencing	\$0	\$0	\$0	\$0
Police Evidence Room	\$350,000	\$0	\$0	\$0
Police Servers	\$0	\$0	\$0	\$0
Park Safety Trees (Heart of Pitts Pride)	\$0	\$30,000	\$0	\$0
Library Hours	\$0	\$116,000	\$0	\$0
<i>Subtotal Additional Draws</i>	<b>\$833,000</b>	<b>\$146,000</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Expenditures</b>	<b>\$833,000</b>	<b>\$1,343,187</b>	<b>\$4,616,300</b>	<b>\$270,000</b>
<i>Balance</i>	\$7,018,300	\$5,675,113	\$1,058,813	\$788,813