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## AGENDA

### LIFE ENRICHMENT SUBCOMMITTEE

Wednesday, August 21, 2024  
5:30 PM

City Hall  
First Floor Conference Room  
65 Civic Avenue  
Pittsburg, CA 94565

#### Subcommittee Members

Dionne Adams, Councilmember  
Shanelle Scales-Preston, Councilmember (alternate)

#### Community Advisory Commissioners on CDBG

Jennifer Cruz, Commissioner  
Roland Fernandez, Commissioner

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#### 1. Public Comment for Non-Agenda Items

#### 2. Community Services

- a. **Consolidated Annual Performance and Evaluation Report (CAPER)** (*Councilmember Adams, Councilmember Scales-Preston*) – All Community Development Block Grant (CDBG) entitlement jurisdictions are required to prepare and submit a CAPER to the U.S. Department of Housing and Urban Development (HUD). The CAPER is a “report card” that documents how well the City met its goals during the period of July 1, 2023 through June 30, 2024 in helping low to moderate income residents of Pittsburg with a variety of services and improvements utilizing CDBG funds.
- b. **Permanent Local Housing Allocation (PLHA)** (*Councilmember Adams, Councilmember Scales-Preston*) – Staff is proposing to amend the current plan that utilizes PLHA grant funds received for homeless related efforts and the acquisition of homes for affordable housing to focusing 100% of PLHA grant funds received towards homeless related efforts.

**3. Recreation**

- a. Youth Services Contract Data Collection** (*Councilmember Adams, Councilmember Scales-Preston*) – Staff will present and discuss the reporting process for to obtain the necessary data collection for contract quarterly reporting.
- b. My Brother’s Keeper Pittsburg** (*Councilmember Adams, Councilmember Scales-Preston*) – Staff will provide an update on activities and progress made as a result of becoming a MBK Alliance Certified Community.
- c. Grant Update** (*Councilmember Adams and Councilmember Scales-Preston*) – Staff will provide an update on the most recent applied and received grants.

**4. Subcommittee and Staff Reports or Remarks**

**5. Adjournment**



City of  
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California

Item No. 2a  
Consolidated Annual Performance and Evaluation Report  
August 21, 2024

# Background



City receives Community Development Block Grant (CDBG) funds from the Department of Housing and Urban Development (HUD) for the purpose of:

- Revitalizing neighborhoods and developing viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities for low- and moderate-income households

# Background cont.



City must adhere to certain guidelines provided by HUD and submit:

- Comprehensive Analysis of Impediments to Fair Housing Choice (AI)
- 5-yr Consolidated Plan (Con Plan)
- Annual Action Plan (AAP) for the next fiscal year
- Consolidated Annual Performance Evaluation Report (CAPER) for the past fiscal year

# Background cont.



- The AAP for Fiscal/Program Year 2023-2024 was presented to the City Council on May 15, 2023, and submitted to HUD on June 15, 2023. The CAPER provides a report on the activities outlined in this AAP
- The CAPER is due to HUD by September 24, 2024
- While the AAP details the City's plans for the next fiscal year, the CAPER provides a report on the activities, accomplishments, and successes achieved during the last fiscal year

# Fiscal/Program Year 2023-2024 - Activities



- Public Services (healthy foods/food sustainability, healthcare)
  - \* Loaves and Fishes
  - \* Family Harvest Farms
  - \* Healthy Hearts Institute
  - \* St. Vincent De Paul RotaCare
- Economic Development
  - \* CoCoKids
  - \* Renaissance Entrepreneurship Center
  - \* Opportunity Junction



- Infrastructure
  - \* ADA Ramps installation
  - \* Citywide Roadway Safety Improvements
- An alternative funding source was utilized to provide Housing Rehabilitation Loans in FY 2023-2024



# Fiscal/Program Year 2023-2024



Description	\$
Program Budget	\$657,401
Program Expenditures	\$521,293
Balance	\$136,108

The unspent balance is due to the infrastructure project figures not being finalized yet. Once completed, the balance will be nearly zero. Any remaining unspent funds will be reprogrammed for future activities.

# CDBG Summary of Expenditures



<b>Public Services</b>	<b>Budget</b>	<b>Expenses</b>	<b>Balance</b>
Loaves and Fishes	\$29,742	\$28,575	\$1,167
Family Harvest Farms	\$21,547	\$21,547	\$0
Healthy Hearts Institute	\$21,547	\$21,547	\$0
St. Vincent DePaul – RotaCare	\$24,742	\$24,742	\$0
<b>Total</b>	<b>\$97,578</b>	<b>\$96,411</b>	<b>\$1,167</b>

# CDBG Summary of Expenditures cont.



<b>Economic Development</b>	<b>Budget</b>	<b>Expenses</b>	<b>Balance</b>
CoCoKids	\$12,500	\$12,500	\$0
Renaissance Entrepreneurship Center	\$20,000	\$20,000	\$0
Opportunity Junction-Administrative Careers Training Program	\$20,000	\$20,000	\$0
<b>Total</b>	<b>\$52,500</b>	<b>\$52,500</b>	<b>\$0</b>

# CDBG Summary of Expenditures cont.



<b>INFRASTRUCTURE</b>	<b>Budget</b>	<b>Expenses</b>	<b>Balance</b>
ADA Ramps	\$220,000	\$168,328	\$51,672
Citywide Roadway Safety Improvements	\$162,374	\$97,425	\$64,949
<b>Total</b>	<b>\$382,374</b>	<b>\$265,753</b>	<b>\$116,621</b>

# CDBG Summary of Expenditures cont.



<b>Administration</b>	<b>Budget</b>	<b>Expenses</b>	<b>Balance</b>
Program Administration	\$124,949	\$106,629	\$18,320

## Housing Rehabilitation Loans Issued in FY 2023-2024

<b>Loan #</b>	<b>Issued</b>	<b>Completed</b>	<b>Amount</b>
#1	09/06/2023	11/16/2023	\$30,000
#2	05/20/2024	08/14/2024	\$30,000

# PROGRAM OUTCOMES



	TARGET	ACTUAL
Public Services (hot meals, community gardens, healthcare)	3,380	4,030
Economic Development Programs	32	38
ADA Ramps Installed	17	22
Housing Rehabilitation Loans Issued	3	2

# Timeline and Schedule



Description	Date
Upload draft CAPER to City website	August 28, 2024
Notice of Public Hearing to be published in newspaper	August 30, 2024
Public Hearing period	August 30 – September 16, 2024
Presentation of CAPER to City Council	September 16, 2024
Submit CAPER to HUD	September 24, 2024



City of  
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California

Item No. 2b  
Permanent Local Housing Allocation Funds  
August 21, 2024



# Background



## Permanent Local Housing Allocation (PLHA) Program

- Issued by California Department of Housing and Community Development (HCD)
- City's entitlement for PLHA funding is as follows:

Year	Allocation	Status	Balance
2019	\$317,683	Received	\$0
2020	\$493,778	Received	\$59,167
2021	\$543,387	Allocated	\$543,387
2022	\$272,347	Allocated	\$272,347
2023	TBD	N/A	N/A

# Background cont.



In the application, City identified the following categories for PLHA funds to be expended

- Category 6 – Assisting persons who are experiencing homelessness or at risk of homelessness
- Category 8 – Efforts to acquire and rehabilitate foreclosed or vacant homes and apartments

# Expenditure



- Category 6 – \$121,636 for FY 2023-2024 contract with Coordinated Outreach Referral Engagement (CORE) Program
- Category 8 – \$630,657 for the purchase and rehabilitation of a house leased as an affordable unit

# CORE PROGRAM has been successful



Description – Pittsburgh Jan-Dec 2023 statistics	Data
Number of contacts made	3,073
Number of unduplicated people served	906
Total number of services provided	9,825
Number of persons placed in emergency shelters	110
Number of persons placed in warming centers	622
Number of emergency supplies provided	2,882
Number of other services provided (DMV, bus tickets)	8,994
Number placed in permanent housing	90
Number exited to positive housing destinations	616

# Plan Amendment



On June 17, 2024, City Council Resolution 24-14488 approved 3-year contract for \$880,848

Description	Terms
Period	3 years
CORE staff assigned to Pittsburgh	2
Number of hours worked per day	8
Number of days worked per week (Monday – Friday)	5
Number of hours worked per year	2,080
Cost – Year 1	\$281,466
Cost – Year 2	\$293,700
Cost – Year 3	\$305,592
<b>Total Cost for 3 years</b>	<b>\$880,848</b>

# Plan Amendment cont.



- Currently, 10% of the total allocation is designated for Category 6, 85% is allocated to Category 8, and 5% is set aside for administration
- Staff proposes to reallocate the remaining funds from the 2020 entitlement, along with all the funds from the 2021 and 2022 entitlements to Activity 6
- Reallocation of funds exceeding 10% between PLHA activities requires submitting a Plan Amendment to HCD

# Plan Amendment cont.



<b>Funding Source</b>	<b>Amount</b>
PLHA 2020 Allocation	\$59,167
PLHA 2021 Allocation	\$543,278
PLHA 2022 Allocation	\$272,293
PLHA 2023 Allocation	TBD
<b>Total Confirmed PLHA Allocation to Date</b>	<b>\$874,738</b>
<b>Total Cost for 3-year CORE Contract</b>	<b>\$880, 848</b>



City of  
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California

Recreation Item No. 3a

**Youth Services Contract Data Collection**



# Quarterly Data Collection



- Programming Data

<b>PROGRAM</b>	<b>DESCRIBE / LIST OFFERINGS</b>	<b># SERVED</b>	<b>AGE GROUP</b>	<b>AVG HH INCOME</b>
Afterschool				
Youth Recreation				
Teen Center				

- Planned Outreach Data for next quarter
- Planned Programs for next quarter
- Quarter Successes



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Recreation Item No. 3b

**My Brother's Keeper Pittsburg**

# MBK Pittsburg Timeline



May 2024

- Held MBK Pittsburg Steering Committee meeting focused on **Juvenile Crime and Graduation Rates data.**

June 2024

- Participated in “Community of Practice” call.

July 2024

- Held MBK Pittsburg Steering Committee Meeting focused on **Youth Unemployment Rates.**

# MBK Pittsburg Timeline



## August 2024

- Submitted Pittsburg recommendation to the MBK Leadership Network for the **MBK Ambassadors Program**.

## Future

- MBK Pittsburg Steering Committee Meetings set **Benchmarks and Goals**.
- Identify Pittsburg programs and organizations serving YMOC, track progress with data, work towards goals and benchmarks.

# MBK Ambassador Timeline



- ✓ **Community Selection and Recommendation Period:**  
July 16 - August 9, 2024
- ✓ **Community Recommendations Due:**  
August 9, 2024 by 11:59 PM CT
- **Candidate Questionnaire Due:**  
August 21, 2024 by 11:59 PM CT
- **Interview Period:**  
August 21 through September 20, 2024
- **Final Selection and Announcement:**  
October 18, 2024



City of  
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Recreation Item No. 3b

**Grant Update**

GRANTOR	PROGRAM	REQUESTING	STATUS
CA Office of State Parks – Outdoor Equity Grant Round 2	Youth and Senior Parks Program	358,225.00	<b>Funding Source Cancelled</b>
CCC – Keller Canyon Mitigation Fund	Habitot Children's Museum Pop-Up Event at Small World Park	10,000.00	<i>not recommended</i>
CCC – Keller Canyon Mitigation Fund	Domestic Violence Awareness Month Walk & Brunch	9,500.00	<i>not recommended</i>
CCC – Keller Canyon Mitigation Fund	Tiny Tots Sports	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Pittsburg Summer Youth Corp (P.S.Y.C)	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Empowerment in Motion	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Youth and Government - Model Legislature and Courts	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Fun Food and Fellowship	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Senior Winter Ball, Health Fair, Comedy/Variety Show	20,000.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Community is Key	16,750.00	Funding recommended
CCC – Keller Canyon Mitigation Fund	Rec on the Go	7,500.00	<i>not recommended</i>
CA Office of State Parks – Youth Community Access Grant Program	Youth and Senior Parks Program	283,681.00	Submitted 8/14/2024

\*CCC-KCMF awards are for a 2-year period; award recommendations are unofficial at time of this document production.