

pittsburgca.gov

AGENDA

FINANCE MANAGEMENT SUBCOMMITTEE

Friday, August 16, 2024 4:00 PM Pacific Time (US and Canada)

Pittsburg City Hall First Floor Conference Room, 4B 65 Civic Avenue Pittsburg, CA 94565

Subcommittee Members

Juan Antonio Banales, Mayor Jelani Killings, Vice Mayor

- 1. Public Comment on Non-Agenda Items
- 2. ARPA, General Fund Surplus, and Measure M Surplus
 Staff will provide the Subcommittee with an update related to the City of Pittsburg's
 ARPA, General Fund and Measure M. Subcommittee feedback requested.
- **3. Application for Various Grants**Staff is investigating pursuit of the following opportunities; Alternative Fuels / GHG Reduction and Climate Resilience at the Marina. *Subcommittee feedback requested*.
- 4. 23-24 Budget Review, YTD through June 2024 and the 20-Year Forecast Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee. Subcommittee feedback requested.
- 5. Discussion to Review the Measure M Oversight Committee Appointments
 To be consistent with how appointments are made the various commissions,
 subcommittees, and committee, the City Council will be conducting interviews
 of interested applicants on 8/19/24 and the City Council will be appointing
 members to the Measure M Oversight Committee on 9/16/24.
- 6. Graffiti Abatement Reimbursement
- 7. Subcommittee and Staff Reports or Remarks
- 8. Adjournment

pittsburgca.gov

MEMORANDUM

Date: August 16, 2024

To: Finance Management Subcomittee

Re: Agenda Item No. 2: Special Revenues Update

Agenda Item No. 3: Application for Various Grants

American Rescue Plan Act (ARPA)		Status
Total ARPA Funding	\$ 16,290,477	
Revenue Replacement		
Sports Tourism (Dream Courts, H2S, Prem. Fields)	\$9,592,811	Allocated, Reso. No. 23-14341
Police EV Chargers at City Hall	\$90,300	Allocated, Reso. No. 23-14272
Fleet Study	\$116,889	Allocated, Reso. No. 23-14229
Unassigned (Storm Drain)	\$200,000	Assign before 12/31/24
Revenue Replacement Subtotal	\$10,000,000	
Non-Revenue Replacement		
Frontage Road Trail	\$812,250	Allocated, Reso No. 22-14220, 22-14223
Hotel Grant (Courtyard)	\$599,000	Allocated, Reso No. 23-14315
Local Business Coaching ("Pittsburg Eats!")	\$200,000	Allocated, Reso No. 23-14315
Additional Local Business Coaching ("Pittsburg Eats!")	\$120,000	Allocated, Reso No. 21-14499
Reviving the Heart of Pittsburg Pride	\$388,000	Allocated, Reso No. 23-14313
Americana Park Bypass Channel	\$103,000	Allocated, Reso No. 24-14453
City Park Restroom	\$1,250,000	Allocated, Reso No. 21-14499
PD servers	\$750,000	Allocated, Reso No. 21-14499
Enterprise Allocated, Resource Planning/Server	\$2,068,227	Allocated, Reso No. 24-14499
Non-Revenue Replacement Subtotal	\$6,290,477	

pittsburgca.gov

Measure M Surplus								
					Current			
					Year			
Annual Measure M Revenue								
	2021-2022 Rev Available in 2022- 2023	2022-2023 Rev Available in 2023- 2024	2023-2024 Est, Available in 2024- 2025		2024-2025 Available in 2025-2026			
Budgeted Revenue	\$6,648,700	\$6,446,244	\$6,051,354		\$6,340,000			
Carryover from Previous Year Surplus	\$0	\$0	\$8,774		\$438,461			
Subtotal Revenue	\$6,648,700	\$6,446,244	\$6,060,128		\$6,778,461			
Base Allocations								
Economic Development Revenue Base	\$450,000	\$450,000	\$450,000		\$450,000			
Police Revenue Base	\$2,850,000	\$2,850,000	\$2,850,000		\$2,850,000			
Public Works Revenue Base	\$750,000	\$750,000	\$750,000		\$1,250,000			
Recreation - Senior Center Revenue Base	\$425,000	\$425,000	\$425,000		\$425,000			
Recreation - Youth Revenue Base	\$425,000	\$425,000	\$425,000		\$425,000			
Subtotal Revenue Base Allocations	\$4,900,000	\$4,900,000	\$4,900,000		\$5,400,000			
Measure M Revenue Annual Surplus +	\$1,748,700	\$1,346,244	\$1,160,128		\$4,096,037			
Carryover Economic Dev: W Leland Traffic Signal	\$850,000	\$1,340,244	\$1,100,128		\$4,090,037			
Economic Dev: W Leiand Tranic Signal Economic Dev: 3rd Party Park Patrol	\$830,000	\$200,000	\$0 \$0		\$0 \$0			
Public Works: Sidewalk Repair	\$0 \$0	\$200,000	\$100,000		\$0 \$0			
Public Works: Skate Park Tree Removal	\$63,700	\$170,803	\$100,000		\$0 \$0			
Public Works: Streetlight Data w CCTA	\$85,000	\$0 \$0	\$0 \$0		\$0 \$0			
Public Works: BART Connectivity	\$85,000	\$25,000	\$0 \$0		\$0 \$0			
Public Works: Loveridge Road Pavement	\$0 \$0	\$25,000	\$0 \$0		\$0			
Public Works: Security Cameras	\$0 \$0	\$300,000	\$0 \$0		\$0 \$0			
Public Works: Streets	\$0 \$0	\$00,000	\$500,000		\$0			
Recreation: - Marina Center	\$750,000	\$0 \$0	\$00,000		\$0 \$0			
Recreation: Library Hours	\$150,000	\$121,667	\$121,667		\$121,667			
Recreation: Project 1751 - Youth Fund	\$0 \$0	\$200,000	\$121,007		\$121,007			
Reserves	\$0 \$0	\$200,000	\$0 \$0		\$0			
	ΨŪ	φ_00,000	70		١			
Recreation: Small World Park Train and								
Recreation: Small World Park Train and Carousel	\$0	\$295,000	\$0		\$0			
	\$0 <i>\$1,748,700</i>	\$295,000 <i>\$1,537,470</i>	\$0 <i>\$721,667</i>		\$0 <i>\$121,667</i>			

pittsburgca.gov

General Fur	nd Surplus			
	FY 2021- 2022	FY 2022- 2023	FY 2023- 2024	FY 2024- 2025 (Est)
Starting Balance (Previous Year's				
Remaining Surplus)	\$7,851,300	\$7,018,300	\$5,675,113	\$1,058,813
EXPEND		<i>ϕ1,</i> 020,000	<i>40,010,</i> 122	<i>42/666</i> /626
Expenditures Allocated	FY 2021- 2022	FY 2022- 2023	FY 2023- 2024	FY 2024- 2025 (Planned)
Pavement	\$0	\$0	\$1,251,300	\$0
Skate Park	\$0	\$435,187	\$0	\$0
Public Art	, \$0	\$200,000	\$0	\$0
Streetlight LED Replacement	\$0	\$500,000	\$0	\$0
Heart of Pittsburg Pride Trees	\$0	\$62,000	\$0	\$0
Police Activities League	\$0	\$0	\$0	\$250,000
City Entrances	\$0	\$0	\$250,000	
Utility Box Art	\$0	\$0	\$0	\$20,000
Landscape Master Plan	\$0	\$0	\$1,500,000	\$0
Premier Fields	\$0		\$1,615,000	\$0
Uncommitted	\$0	\$0	\$0	\$0
Subtotal Expenditures Allocated	\$0	\$1,197,187	\$4,616,300	\$270,000
Additional Draws on General Fund Surplus				
Kirker Pass Rd Resurfacing	\$233,000	\$0	\$0	\$0
Park Patrol Contract	\$250,000	\$0	\$0	\$0
Police Fencing	\$0	\$0	\$0	\$0
Police Evidence Room	\$350,000	\$0	\$0	\$0
Police Servers	\$0	\$0	\$0	\$0
Park Safety Trees (Heart of Pitts Pride)	\$0	\$30,000	\$0	\$0
Library Hours	\$0	\$116,000	\$0	\$0
Subtotal Additional Draws	\$833,000	\$146,000	\$0	\$0
Total Expenditures	\$833,000	\$1,343,187	\$4,616,300	\$270,000
Balance	\$7,018,300	\$5,675,113	\$1,058,813	\$788,813

pittsburgca.gov

Item No, 3: Application for Various Grants

In 2024 the Environmental Services Division is pursuing a variety of sustainable community funding opportunities ranging from zero emission fuels projects to climate resiliency projects. With these potential grants, staff aims to accomplish currently unfunded projects like repair of the marina breakwaters and establishment of an alternative fuel vehicles hub. Staff is investigating pursuit of the following opportunities:

Alternative Fuels / GHG Reduction:

- United States Environmental Protection Agency Water Infrastructure Community Grant: \$959,752
- US Department of Transportation Charging and Fueling Infrastructure Grant: \$500,000 -\$15,000,000

Climate Resilience at the Marina:

- California Transportation Commission's Local Transportation Climate Adaptation Program Grant: \$50,000,000 maximum
- San Francisco Bay Restoration Authority Measure AA Grant: \$600,000 \$6,000,000
- California Ocean Protection Council Senate Bill 1 Technical Assistance Program: \$200,000 -\$10,000,000
 - The state did not fund the Adaptation Planning Grant Program through Governor's Office of Planning and Research. The City therefore cannot partner with Contra Costa County on an application for this grant for development of A Resilient Shoreline Plan, as presented to this Subcommittee in July. The County was awarded OPC SB1 funds for the same purpose however and has invited the City to partner.

pittsburgca.gov

MEMORANDUM

Date: August 16, 2024

To: Finance Management Subcommittee **From:** Paul Rodrigues, Director of Finance

Re: Agenda Item No. #4 23-24 Budget Review, YTD through June 2024 and the

20-year Forecast

Item No. 4: 23-24 Budget Review, YTD through June 2024 and the 20-year Forecast

Staff will provide the Subcommittee with an overview of the 2023-2024 Fiscal Year Budget YTD through June 2024. Staff will also share the 20-year forecasting tool with the Subcommittee.

The Subcommittee has found this report to be helpful in identifying trends and items which require a closer examination to determine if budget adjustments are required. Many revenues and expenditures are received or expended on a consistent monthly basis, while other revenues and expenditures are received on an annual or quarterly basis.

Staff will present a brief presentation highlighting many of the City's funds and departments. Subcommittee feedback is requested.

	1								
								1	
				As of 07/31/24			As of 07/31/24	8.3%	
	2021 Act.	2022 Act.	2023 Act.	2024 Act.	2024 Mid-Year	2025 Adopted	2025 Act.	2024 Est. Burn Rate	% Completed
REVENUES:									
Departmental Revenues	12,309,432	10,300,437	12,505,946	12,136,237	12,438,253	13,024,901	205,652	1,085,408	1.6%
Other Revenues	36,839,384	39,652,900	44,386,265	46,436,039	43,266,952	42,378,144	45,504	3,531,512	0.1%
Measure M Revenue (Excluded Econ Dev [202])	6,122,286	6,198,700	5,996,244	4,508,592	5,554,000	5,890,000	-	490,833	0.0%
TOTAL REVENUES (GF + MEAS. M)	55,271,102	56,152,037	62,888,455	63,080,868	61,259,205	61,293,045	251,156	5,107,754	0.4%
EXPENDITURES:									
City Council	96,800	114,746	149,813	147,752	153,155	169,664	7,784	14,139	4.6%
City Manager	143,469	123,441	154,845	142,318	157,108	158,329	8,987	13,194	5.7%
City Clerk	457,987	473,405	608,089	442,412	505,784	610,934	16,805	50,911	2.8%
City Attorney	246,609	350,165	340,446	406,243	567,249	506,177	14,191	42,181	2.8%
HR	1,160,648	1,258,825	1,271,628	1,399,750	1,303,671	1,349,467	57,695	112,456	4.3%
Treasurer	6,049	6,284	6,284	6,260	6,215	6,215	365	518	5.9%
Finance	1,344,118	1,657,712	1,792,168	1,668,225	1,554,096	2,087,202	76,541	173,934	3.7%
Graffiti	158,873	193,238	230,927	255,206	282,623	267,623	11,997	22,302	4.5%
Planning	1,293,241	1,536,535	2,122,170	1,547,654	1,090,679	1,402,030	57,512	116,836	4.1%
Permit Center	1,007,816	1,161,329	1,264,689	1,934,635	1,964,487	2,043,828	73,170	170,319	3.6%
Engineering	1,976,125	2,352,415	2,806,857	3,136,738	3,146,346	4,030,675	119,954	335,890	3.0%
Recreation	234,444	663,348	1,468,093	1,858,961	1,957,880	1,940,019	155,122	161,668	8.0%
Code Enforcement	464,109	575,718	694,538	793,326	874,886	852,010	41,009	71,001	4.8%
Police	24,280,364	28,497,484	31,607,732	31,311,960	31,253,302	34,860,559	1,876,920	2,905,047	5.4%
Public Works	1,594,449	3,234,654	2,613,145	2,774,211	2,700,248	2,503,888	113,788	208,657	4.5%
TOTAL DEPARTMENTAL EXPENDITURES	34,465,101	42,199,299	47,131,424	47,825,651	47,517,729	52,788,620	2,631,840	4,399,052	5.0%
SURPLUS / (DEFICIT) w/o OTHER EXP	20,806,001	13,952,738	15,757,031	15,255,217	13,741,476	8,504,425	(2,380,684)	708,702	
OTHER EVE									
OTHER EXP:									
T/O SUBTOTAL	1,663,586	2,319,686	3,809,536	4,453,180	2,890,766	2,384,300	-	198,692	0.0%
CAPEX SUBTOTAL	132,682	377,065	881,274	320,480	1,574,300	423,500	-	35,292	0.0%
PROJECT SUBTOTAL	3,008,539	1,183,000	8,309,813	8,387,103	8,387,103	1,340,446	- 00 500	111,704	4.70/
NON-DEPT SUBTOTAL TOTAL OTHER EXP	4,804,807	3,201,540 7,081,291	4,857,030 17,857,653	6,519,959 19,680,722	5,231,062 18,083,231	4,148,246	22,563 22,563	345,687	1.7% 0.5%
TOTAL OTHER EXP	4,004,007	7,081,291	17,057,055	19,000,722	16,063,231	4,146,246	22,563	343,667	0.5%
MEASURE M EXP:									
TOTAL GF MEASURE M EXPENDITURES	6,122,286	4,450,000	4,450,000	4,450,000	4,450,000	4,950,000	-	412,500	0.0%
TOTAL EXPENDITURES (DEPT + OTHER + MEAS. M)	45,392,194	53,730,590	69,439,077	71,956,373	70,050,960	61,886,866	2,654,403	5,157,239	4.3%
NET OPERATING SURPLUS / (DEFICIT)	9,878,908	2,421,447	(6,550,622)	(8,875,505)	(8,791,755)	(593,821)	(2,403,247)	(49,485)	
	-	-	-	-	-	-	-		
FUND BALANCE RESV%	73.5%	70.4%	44.5%	33.5%	34.4%	30.4%	609.3%		



pittsburgca.gov

MEMORANDUM

Date: August 16, 2024

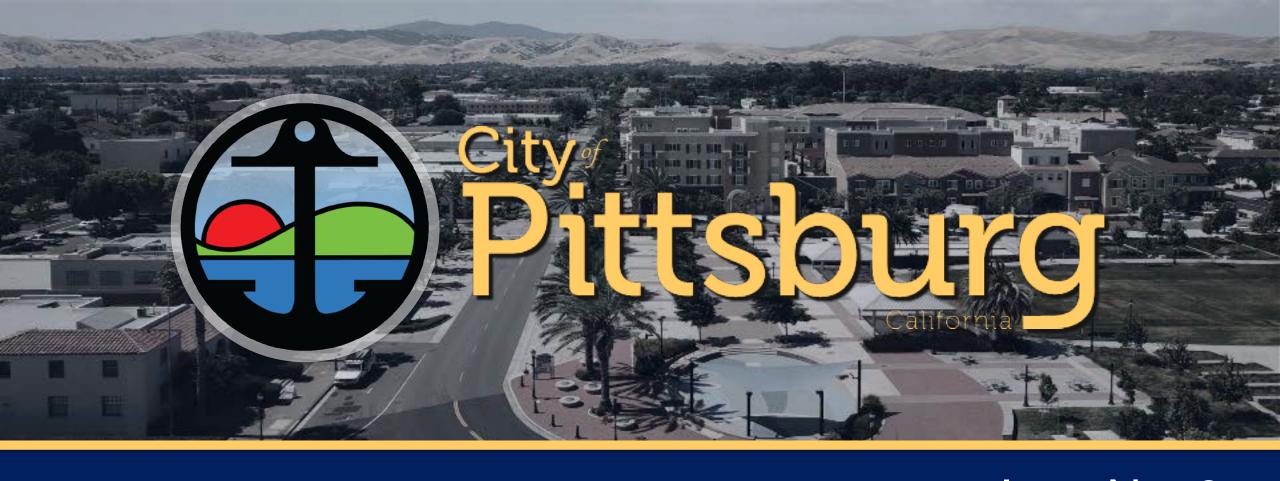
To: Finance Management Subcommittee **From:** Paul Rodrigues, Finance Director

Re: Agenda Item No. 5: Discussion to Review the Measure M Oversight

Committee Appointments

Agenda Item No.5: Discussion to Review the Measure M Oversight Committee Appointments

To be consistent with how appointments are made the various commissions, subcommittees, and committee, the City Council will be conducting interviews of interested applicants on 8/19/24 and the City Council will be appointing members to the Measure M Oversight Committee on 9/16/24.



Item No. 6
Graffiti Abatement Reimbursement
Finance Management Subcommittee
August 16, 2024



What's the City's policy?



Ordinance Municipal Code 18.82.050 Property maintenance.

A. Each exterior of a building or other structure must be kept in a good state of repair and the exterior finish must be clean and

well maintained.







What is our current process?



Notification from residents, business owners, city staff

- Graffiti Hotline 925-252-6939
- GoRequest via the app

Public Works Graffiti Team is

- 1 full time employee
- 1 seasonal

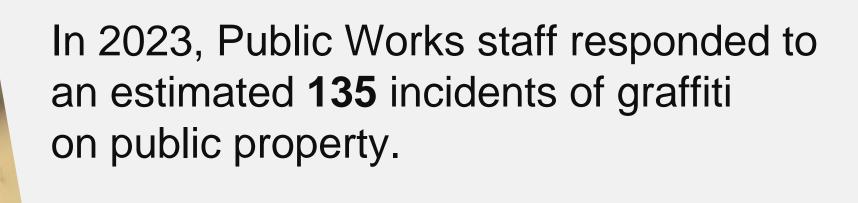
Goal to resolve within 24 hours.

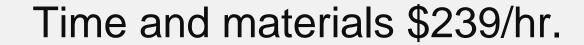




The Workload







Loss of over \$32,000 in unrecovered costs.



Discussion Items



Should we establish cost recovery for graffiti abatement on private property?

