

# RFQ FOR ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES

## ADDENDUM NO. 2

**ALL PROSPECTIVE BIDDERS** are hereby notified that changes to the bidding documents for ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES are to be made to the Contract Documents. The additions and/or deletions contained in this Addendum shall be made part of the contract documents for the above-described RFQ, and shall be subject to all applicable requirements thereunder, as if originally shown and/or specified. The changes and clarifications (additions shown in underline, removals shown in strikeout) are as follows:

### 1. CLARIFICATIONS:

- a. **BID DUE DATE:** The Bid Date of Thursday, April 18, 2024 at 4:00 pm shall be changed to Tuesday, April 23, 2024 at 4:00 pm.

### b. QUESTIONS/RESPONSES

- i. Who is the incumbent?

1. *For General Engineering Services:*

- a. *Akel Engineering Group, Inc.*
- b. *Bellecci & Associates,*
- c. *BKF Engineers,*
- d. *Brown & Caldwell,*
- e. *Cal Engineering & Geology (now Haley & Aldrich, Inc.),*
- f. *Carlson Barbee & Gibson (CBG),*
- g. *DK Associates,*
- h. *Fehr & Peers Incorporated,*
- i. *Freyer & Laureta,*
- j. *HDR/Wreco,*
- k. *HydroScience Engineers,*
- l. *MNS,*
- m. *NCE,*
- n. *Quincy Engineering,*
- o. *R.E.Y. Engineers,*
- p. *Sandis,*
- q. *Schaaf & Wheeler,*
- r. *Traffic Patterns,*
- s. *TransSystems,*
- t. *Wood Rodgers,*
- u. *W-Trans*

2. *For Project Management Services:*

- a. *Anchor Engineering,*
- b. *Cal Engineering & Geology (now Haley & Aldrich, Inc.),*
- c. *CSG Consultants, G7ei Inc.,*
- d. *Harrison Engineering, inc.,*
- e. *Interwest Consulting Group,*

- f. Quincy Engineering, Inc.,
- g. SNG & Associates

3. For Materials Testing:

- a. Achievement Engineering
- b. Atlas Technical Consultants
- c. Cal Engineering & Geology (CE&G)
- d. Construction Testing Services
- e. Crawford & Associates
- f. Geocon Consultants Inc
- g. ISI Inspection Services
- h. Kleinfelder
- i. Ninyo & Moore
- j. Sadek Derrega Consultation
- k. SCA Environmental
- l. Terracon
- m. Znap Fly LLC

ii. How many firms will be selected and how will tasks be distributed among those firms?

- 1. Civil Engineering And Surveying Services
  - a. 3 or more firms will be selected. Up to 8 may be selected.
- 2. Construction Material Testing, Environmental, Hazardous Material Testing, and Geotechnical Services
  - a. 3 or more firms will be selected. Up to 5 may be selected.
- 3. Traffic Engineering Services
  - a. 3 or more firms will be selected. Up to 5 may be selected.

iii. In the Resume, Relevant Projects/Services with references section- the RFQ asks for three references. Are these three references for each key personnel or three references for the firm overall?

- 1. Three references are required for each key personnel. Resumes can include references for the individual and can be different from the references for the projects. The references can be the same as the projects listed in section 4.

iv. Does the 10-page (double-sided) limit apply per category or is it a total of 10 pages (double-sided) for all categories?

- 1. 10 pages (double-sided) total for the response to proposal

v. Are firms allowed to propose on individual parts of the scope or are you looking for one team that can provide everything?

1. *Firms can propose on individual parts and/or as a general with subconsultants listed should a need for those services arise.*
- vi. Will there be a separate RFQ for land development review?
  1. *The city does not anticipate an on call engagement for land development review other than mapping review services which is contained within the RFQ for On-Call Civil Engineering and Surveying Services. If the city may need help in this area it will be contracted through the On-Call Civil Engineering and Surveying Services.*
- vii. Page 8 of the RFP – Proposal Outline ‘6. Resume, Relevant Projects/Services with References.’ – “Provide resumes of the individual(s) from the Proposer’s firm or entity that will be directly responsible for carrying out the contract.” Would the City be open to the Proposer including only Key Staff resumes?
  1. *Yes, Key Staff resumes are acceptable.*
- viii. Are we allowed a markup on reimbursables?
  1. *No*
- ix. Are we allowed to use a higher rate than the IRS rate for mileage?
  1. *No*
- x. Please confirm that 10 pages double-sided is 20 pages total.
  1. *10 pages (double-sided) total for the response to proposal*
- xi. Are additional pages allowed when submitting for multiple categories?
  1. *Additional pages are not allowed.*
- xii. Are covers, dividers, and Table of Contents part of the page count?
  1. *No*
- xiii. Will confidential projects with confidential client references be accepted?
  1. *Yes, this is acceptable if the City is allowed to contact them during the selection process.*
- xiv. Page 8 of the RFP states that a sample copy of the City’s Consulting Services Agreement (CSA) is attached for review. However, there are no attachments to the RFP nor any additional files on the City’s bid page

entry. Can the City please provide a copy of the CSA so that consultants may review?

1. *Please see city website for Addendum 1.*

<https://www.pittsburgca.gov/business/current-bidding-opportunities>

xv. Please confirm the requirement “It must not exceed a total of ten (10) double-sided, 8.5” x 11” pages and a cover letter for the initial submission” would equal 20 pages of information.

1. *Correct. 10 (Double Sided) for a total of 20 numbered pages.*

xvi. Is the Table of Contents included the page count?

1. *No*

xvii. In Section 6. Résumé, Relevant Projects/Services with References, are the references to be included in each resume? May these references be the same projects as listed in Section 4. Description and Approach?

1. *Resumes can include references for the individual and can be different from the references for the projects. The references can be the same as the projects listed in section 4.*

xviii. Does the City want one SOQ submitted for all categories or a separate SOQ for each category we are submitting for?

1. *One SOQ which could contain any or all the categories.*

xix. When will the responses to questions be posted? Since hard-copy proposals are required, would you consider extending the due date to a week after responses are posted?

1. *See addendum #2 attached and on the city website. The Bid due date has been extended until Tuesday April 23, 2024 at 4pm.*

xx. We noticed that the insurance requirements have doubled since our last contract with the City. Is there any wiggle room in the insurance requirements?

1. *Not currently.*

xxi. Also, there is a separate RFQ for On-Call Traffic Engineering Services, but there are some transportation related items listed in the RFQ for On-Call Civil Engineering and Surveying Services. Were these items to be

included under the On-Call Civil SOQ. Just wanted to check in case we have to list a subconsultant.

- 1. The RFQ for On-Call Civil Engineering and Surveying Services includes projects related to civil transportation design. The On-Call Traffic Engineering Services includes scope associated with Traffic Operations and Safety analyses. There could be subconsultants associated with all RFQ's.*

xxii. Scope of Services:

Items a. b. - Can you please clarify what kind of coordination will be needed with Caltrans for federal-aid projects and with funding agencies?  
Item j. –Are you referring to local resource agencies regarding internal and agency project approval coordination?

- 1. Consultant shall assume that there may be scope associated with supporting the City in coordination with resource agencies during project procurement whether with grant funding and or permitting phases of the project.*

xxiii. Typical Design projects related to Infrastructure and Improvements:

Item h., Landscaping – Please clarify if landscaping is for civil support only.

- 1. Landscaping and Irrigation design may be part of a city project*

xxiv. Is the City looking for a consultant team that can support all requested services, or can firms pick select services to propose on (i.e. submitting only for Civil Design, or only for CIP Management)?

- 1. The Consultant can submit a proposal and select services they can perform with or without the use of sub consultants.*

**BIDDERS MUST SIGN AND ATTACH** one (1) copy of this addendum document to the proposal as acknowledgment of receipt of these instructions and that said addendum was properly evaluated in the proposal.

**ANY PROPOSAL NOT IN COMPLIANCE WITH THIS ADDENDUM MAY BE REJECTED.**



Issued: 4/15/24

\_\_\_\_\_  
Dayne Johnson, P.E.  
Assistant City Engineer

Addendum No. 2, ON-CALL CIVIL ENGINEERING AND SURVEYING SERVICES is hereby acknowledged and was considered in this statement of qualifications.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Firm Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City/State/Zip+4