



## Employee Awareness and Reporting

As an employee of the City of Pittsburg you are considered a valuable member of the team. The City of Pittsburg understands this and wants to provide you with the safest and most productive work environment possible. This means an environment without wrongdoing.

Workplace wrongdoing hurts everyone. Wrongdoing such as harassment, discrimination, drug and alcohol abuse, theft, violence, unsafe acts, and misrepresenting a workers' compensation claim, can make your job more difficult and cause unnecessary loss, resulting in fewer jobs, raises, and benefits. Consequently, the City of Pittsburg has provided several outlets to report wrongdoing safely within the City of Pittsburg.

However, the City of Pittsburg understands that there may be situations where you don't feel comfortable coming forward internally. So the City of Pittsburg is providing you with an alternative means for reporting wrongdoing—the Employee Protection Line.

The Employee Protection Line enables you to report workplace wrongdoing without giving your name or identifying yourself in any way. However, you must give enough information to ensure that your concerns can be addressed.

The Employee Protection Line is monitored by an independent third party. This third-party monitors reports for many organizations.

When making a report, you must provide the name of your organization, **but your call will not be traced**. You may make a report by calling toll free **800-576-5262** or **online at [www.EmployeeProtectionLine.com](http://www.EmployeeProtectionLine.com)**.

Your Employee Protection Line organization code number is **10055**.

The City of Pittsburg wants to protect you from workplace wrongdoing. Make a commitment to join the City of Pittsburg in creating and maintaining the best workplace possible.