



# City of Pittsburg

## Engineering Department / Building Division

Civic Center, 65 Civic Avenue, Pittsburg CA 94565

Phone: (925) 252-4910

Fax: (925) 252-4814

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## Special Inspection and Testing Agreement

**Prior to Permit Issuance:** The owner or the representative, on the advice of the responsible project engineer or architect shall complete, sign, and submit two (2) copies of this form to the Building Division for review and approval.

The owner and general contractor, where applicable, shall also acknowledge the following conditions applicable to special inspection and/or testing:

- Contractor is responsible for proper notification to the inspecting or testing agency.
- Only the testing laboratory should take samples and transport them to their laboratory.
- Copies of all laboratory reports and inspections are to be sent directly to the Building Division by the testing agency on a weekly basis.
- The inspection agency shall submit names and qualifications of all on-site special inspectors to the Building Division for approval.
- The special inspector is responsible to the assigned building inspector for immediate notification if problems or concerns arise.
- It is the responsibility of the contractor to review all approved city approved plans for any and all inspection or testing requirements.
- All inspection documents utilized must be approved by the building inspector.

**Prior to Requesting Final Inspection:** The special inspection agency shall submit a statement to the Building Division, noting the satisfactory completion of all inspections and testing required.

**Acknowledgement:** I have read and agree to comply with the terms and conditions of this agreement.

Project Engineer / Architect: \_\_\_\_\_

Owner: \_\_\_\_\_

Special Inspection Agency: \_\_\_\_\_

Primary Contractor: \_\_\_\_\_