



Youth Advisory Commission GENERAL INFORMATION

1. Youth members must be between the age of 13 years to 20 years at the time of appointment or reappointment and must reside within the city limits of Pittsburg, California.
2. Terms are 2 years from August 1 through May 31 each year.
3. The Commission will be comprised of: a minimum of 3 middle school students, 4 high school students, and 2 college students. In addition, there will be 4 Non-Voting Adult members as follows: 1 member representing Pittsburg's PAL, 1 member representing Pittsburg Unified School District, and 2 members at large. Also, 1 Community Advisory Commissioner shall serve as a liaison.
4. Completed applications may be completed online through the [City's website](#), submitted via email to CityClerk@ci.pittsburg.ca.us or by mail to 65 Civic Avenue, Pittsburg, CA 94565 with attention to: City Clerk.
5. Applicants will be invited to interview with the City Council and will be notified by the City of Pittsburg City Clerk's Office via email.
6. Applicants will be notified of City Council appointment by the City Clerk's Office via email.
7. Commissioners will be notified by Staff of the meeting dates via email.
8. Meetings will be held at least 10 times per year with date and time to be determined.
9. Each Commissioner is required to serve on a minimum of one special committee each school year. These committees will work on special projects including planning events and/or projects and may meet once or twice per month in addition to the regular Youth Commission meetings.
10. All Commissioners will be expected to actively participate in all special events and fundraisers that the Youth Commission supports or offers.
11. Adult non-voting members' appointment shall be subject to a LiveScan check.